



**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD

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**BOARD OF SELECTMEN  
MEETING**

November 3, 2015  
Municipal Center, Conference Room A  
7:00 p.m.

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**CALL TO ORDER**

A regular Board of Selectmen meeting was called to order at 7:01 p.m. Present was Craig Dauphinais, Jennifer Thomas, Bruce Spinney, Dennis Flynn, Brook Padgett, Doug Willardson and Laura St. John- Dupuis Absent: Tim McInerney

**ANNOUNCEMENTS**

Mr. Dauphinais announced that Mr. Paul Pollinger will be retiring after 12 years with the Town of Grafton. Mr. Dauphinais also announced the Turkey Trot on November 21<sup>st</sup> and Grafton Celebrated the Holidays on December 6<sup>th</sup>. For more information visit the Recreation on the Town's webpage.

**Jeff Turgeon to the "What If" Committee**

Ms. Thomas made a motion to appoint Jeff Turgeon the "What If" committee. Mr. Spinney seconded, all were in favor.

**Affirm the Appointment of Christine Cooper**

Ms. Thomas made a motion to appoint Christine Cooper to Part-Time Public Safety Dispatcher. Mr. Flynn seconded, all were in favor.

**RESIGNATIONS**

**Andrew Clarke- Associate Member of the Planning Board**

Mr. Spinney made a motion to accept the resignation of Andrew Clarke. Ms. Thomas seconded, all were in favor.

**Vote to Sign Graves Engineering Contract for Engineering Services Associated with the Stow Road Drainage Improvements Project.**

Mr. Spinney made a motion to sign the Graves Engineering Contract for Engineering Services Associated with the Stowe Road Drainage Improvements Projects.

Ms. Thomas seconded. All were in favor.

Mr. Flynn asked Mr. Walsh of Graves Engineering, if the study done in 2010 was in preparation for this project. Mr. Walsh stated yes and that they will be building upon what was done in 2010.

Mr. Flynn asked Mr. Walsh if it is necessary to take a different route to fix the drainage issue will it require additional funding. Mr. Walsh stated that he suspects no, it will not require additional funds.

Mr. Flynn asked if anyone will be talking to conservation and the possibility of a retaining pond. The scope of the design will be going down the hill into a retainage pond. Mr. Walsh stated part of the design would involve restoration of the eroded area.

Mr. Flynn asked if there will be an opportunity to have a discussion or review with the property owners. Mr. Walsh stated that he does not have a problem with that. Mr. Flynn asked about the time frame. Mr. Walsh stated that he envisioned the survey to be done prior to snowfall this coming winter and working on the design through the winter. Mr. Flynn asked if there would be a construction estimate ready for May Town meeting. Mr. Walsh stated he was not aware the the project had to be completed before May, but stated it seems conceivable.

Mr. Spinney asked how far down will the boring? Mr. Walsh stated the borings will be 12-15ft and 3 inches in diameter and they would like to use a rock drill in case they come across boulders. Mr. Walsh also stated there would not be any blasting.

Mr. Ware, resident of Stowe Road, addressed the Board and asked Mr. Walsh about the scope of the work from 2010 to see if Graves Engineering is including that in part of the program or just coming down the driveway. Mr. Walsh stated that will be part of the plan with catch basins and a new drain line.

**Vote to Approve Common Victualler License – New Fancy Pizza (Emad Saad)**  
**Mr. Flynn made a motion. Ms. Thomas seconded, all were in favor.**

Vote to Approve One Day Beer & Wine License – VFW Post 1497-High School  
Scholarship Fund Raiser, November 8, 2015

Ms. Thomas made a motion. Mr. Spinney seconded, all were in favor.

**Vote to Allow the Town Administrator to Sign Letter of Opposition to H.2867 and  
Removal of Common Carrier Classifications.**

Mr. Hassinger addressed the Board. Stating the telephone companies are trying to reduce their regulation as common carriers. That is not necessarily for the people of Grafton. Cable council felt there was not harm in opposition and speaking up about it.

Mr. Flynn asked Mr. Hassinger what Senator Moore says about this bill. Mr. Hassinger stated that says he does not know and doesn't even know if he is aware.

Mr. Dauphinais states we should send a copy of the letter to Senator Moore.

Mr. Flynn stated he would like to hear from Senator Moore before signing this.

Mr. Spinney stated he does not mind waiting to find out what it is the letter is opposing.

Ms. Thomas made a motion to sign letter of opposition to H.2867 and Removal of Common Carrier Classification. Mr. Padgett seconded. Mr. Flynn, Mr. Spinney and Mr. Dauphinais were opposed. The motion failed.

#### **Vote to Sign Chapter 90 for Light Signalization-North Main Street**

Mr. Padgett made a motion to sign Chapter 90 paperwork for the Light Signalization on North Main Street. Mr. Spinney seconded, all were in favor.

#### **Vote to Sign Eastern Minerals Contract (Primary) – Salt Vote to Sign Morton Salt Contract (Alternate) – Salt and Vote to Sign All States Asphalt Contract – Liquid Calcium**

Mr. Spinney made a motion to sign the following three contracts with Sign Eastern Minerals Contract (Primary) for Salt, Morton Salt Contract (Alternate) for Salt and All States Asphalt Contract for Liquid Calcium. Mr. Padgett seconded, all were in favor.

#### **Vote to Sign Page Contracting Inc. Contract–South Grafton Community Center-Soffit Vents**

Mr. Spinney made a motion to sign the Page Contracting Inc. Contract for the South Grafton Community Center -Soffit Vents. Ms. Thomas seconded. All were in favor.

#### **Vote to Award and Sign WPI Construction Contract – DPW Building –Roof**

Ms. Thomas made a motion to award and sign the WPI Construction Contract for the DPW Building. Mr. Padgett seconded. All were in favor.

#### **Emergency Item**

Mr. Dauphinais asked the Board to take up an emergency item for the Liquor License the Board Granted for the New Owners of the Grafton Inn. The ABCC is requesting additional detail and asks the Board to resign form 43.

Mr. Padgett made a motion to take up the emergency item for the Liquor License the Board Granted to the New Owners of the Grafton Inn. Ms. Thomas seconded. All were in favor.

Mr. Padgett made a motion to sign form 43 for the ABCC. Mr. Spinney seconded. All were in favor.

## **SELECTMEN REPORTS / TA REPORTS**

Mr. Flynn wanted to remind the Board about the "get to know your Board of Selectmen" event at Council on Aging on November 18<sup>th</sup>. Ms. Thomas will coordinate with Barbara Connelly at the COA.

### **Town Administrators Report**

Mr. Willardson provided the Town Administrator's report:

Paving on Glenn Street will be worked on next week.

There are monies that the town tried to pay out to various people. The checks were never cashed; the total amount of money is in excess of \$24k. There is a list on the Town's webpage with instructions on how to claim their check.

We recently sold 2003 Ford Explorer for \$1K to a charity

Grafton awarded by AAA Gold Award for safety. Officer Rob Collette made half of Grafton's drunk driving arrests in 2014.

Mr. Flynn made a motion to send a letter of commendation to Officer Collette. Ms. Thomas seconded. All were in favor.

### **DISCUSSION-Super Park Charge**

Mr. Spinney stated that he wanted to review the charge and see where it goes/ will the BOS tell the Superpark committee to be able to spend money. There is another layer they should be doing.

Mr. Dauphinais stated that the charges states that the committee will be disbanded after Superpark is complete and further stated that the Board updated the charge last December and asked Mr. Spinney are you talking about changing the verbiage for the next couple of phases.

Ms. Thomas stated that the Superpark Committee is working with Town staff and not doing this on its own and that the committee is working on a fund raising plan, once there is solid information, the committee will update the Board before implementing anything.

Mr. Flynn asked Mr. Spinney if he was talking more about the funding process or the procurement of those funds.

Mr. Spinney stated that he was wondering about a building committee and will this come to the Board. Mr. Padgett stated yes.

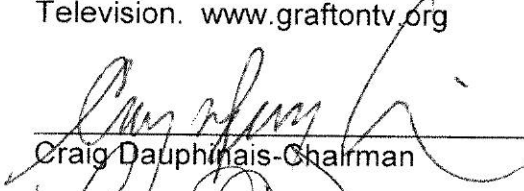
Mr. Willardson stated that this is standard procurement protocol and that everything will be coming through to the Board of Selectmen.

Mr. Spinney stated if everyone is comfortable with the charge as it stands, it is ok and that essentially TA's office will be helping with this project. Ms. Thomas stated yes.

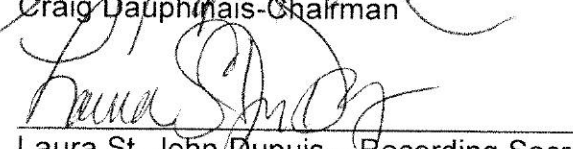
### **Adjourn**

At 7:55 PM. Mr. Padgett made a motion to adjourn. Seconded by Mr. Spinney all were in favor.

For more information, this and other meetings can be viewed on Grafton Community Television. [www.graftontv.org](http://www.graftontv.org)

  
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Craig Dauphinais-Chairman

  
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Date

  
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Laura St. John-Dupuis – Recording Secretary